

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: Human Resources (ADOA)	
Vendor: Business Objects America	Estimated Cost: 62,709.48
Section 2	
Brief description of materials or services: Continuing needs for maintenance for Business Objects America software.	
Section 3	
Briefly describe why this procurement is Sole Source and why there is only a single source available: The software is proprietary to Business Objects America.	
Duration of this Sole Source procurement: 2 years.	
Briefly describe the efforts made to seek other sources: The ADOA Human Resources Department identified this procurement as a sole source procurement. This was verified using the following methods: internet search, checking with local software maintenance companies who have provided similar software maintenance to the agency in the past (IBM, Lawson) and current state contracts. After exhausting these avenues, Business Objects America was contacted and verification requested. A copy of the license agreement was provided as verification by their legal department.	

Send comments to the following individual:

Requesting Agency Contact Information	
Procurement Officer: Nathan McAlpin	
Phone Number: 602 542 1584	Email Address: nathan.mcalpin@asu.edu

State Procurement Website Posting Information	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: 1/30/2008	Date Closed: 2/6/2008